

BIRTHDAY PARTY AGREEMENT

Effective 05/01/2013: Lakeshore Academy of Mt. Prospect, Inc.
520 N. Business Center Drive
Telephone (847) 376-8826

Family Name _____ Date of Party _____
Name of Child _____ Age (Must be 4 or older) _____ Time of Party _____
Number of Expected Guests: Children _____ (maximum 20) Adults _____
Name of Adult Party Giver _____ Membership Expiration Date _____
Address _____ Zip Code _____
Telephone Numbers: Home _____ Work/Cell _____

The party consists of gym activities beginning with free play while the guests are arriving and ending with parachute games. After free play instructors will make introductions and review gym rules. Next, organized gym activities will begin including a warm up, and rotations on gym equipment. This is followed by a birthday celebration downstairs. The party giver agrees to provide all refreshments, including utensils and paper goods. As the time for set-up and Clean up is limited, party decorations should be kept to a minimum. Goodie bags should be distributed when guests leave. No snacks and beverages may be served outside the lobby, and absolutely no food or beverages are allowed in the gym.

Birthday parties are only for members of Lakeshore Academy. The base fee is \$350.00 for a maximum of 30 people (children and adults.) Instructor gratuities are accepted. Lakeshore Academy is unable to accommodate more than 20 children per party, which includes the birthday child, any relatives and/or friends. This is a children's party, therefore, more than 30 people (children and adults) will result in an additional charge of \$10.00 per person for 31-39 persons. The additional charge per person will increase to \$20.00 per person for 40 and more guests. Please limit the number of adult guests. Given space limitations, total number of guests -adults and children- should not exceed 40. A count of guests will be made downstairs and in the lobby during the birthday celebration / refreshments.

The base fee also includes a \$175.00 non-refundable deposit to reserve the gymnasium at the above time. The balance is due no later than the day of the party. Please note that any guest who refuses to obey an instructor or engages in inappropriate behavior will be asked to leave.

Agreement Acceptance by:

Adult Party Giver

Lake Shore Academy Staff (verify

age of child)

Date _____

Date _____

Non-refundable Deposit - \$175.00 Date Received _____ Payment Method _____

Initials _____

Actual number of children _____ + adults _____ = TOTAL _____

Total fee assessed = (# of guests exceeding 30 _____ x \$10) + (# of guests exceeding 39 _____ x \$20) + \$350 base fee. Total fee

assessed \$ _____ - \$175.00 deposit = \$ _____

Balance due: \$_____ Date Received _____ Payment Method _____ Initials_____