

Lakeshore Academy of Artistic Gymnastics Birthday Party Information

In Order to Have a Party, the Following Requirements Must Be Met:

- Child must be 4 years of age or older, or turning 4 years for birthday
 - Front Desk Personnel Must Verify Age of Child
- Must have Current LSA Membership
- Birthday Party Agreement and \$175.00 non-refundable deposit must be filled-out and taken no less than two weeks from agreed reservation of birthday party date

Price: \$350.00 base fee* including \$175.00 non-refundable deposit
 \$175.00 deposit taken no less than 2 weeks prior to birthday party date
 Remaining balance taken at conclusion of birthday party, on party day

*does not include overcharges for extra guests (*See Number of Guests*)

Dates and Times: *Fall-Spring* = Sunday Afternoons: 1:30 – 3:30pm or 4:00 – 6:00pm**
 Summer = Saturday Afternoons: 1:30 – 3:30pm or 4:00 – 6:00pm**

**These times are only available if the 1:30 – 3:30pm session is filled

Reservations of Dates: May be taken at any time, as long as above requirements are met

Set Up Time: Arrival time for hosts for set-up purposes and preparations is no earlier than half an hour before party start time (1:00pm for 1:30pm party or 3:30pm for 4:00pm party)

Number of Guests:

30 TOTAL GUESTS ARE ALLOWED. This includes BOTH CHILDREN AND ADULTS in total count.

- If host would like to invite more guests and has this information ahead of time, additional instructors will be asked to help if needed.
- Arrangements for a larger party must be made ahead of time with a manager.
- Additional guests exceeding 30 will be charged as overcharge fees

PRICES

- ≤ 30 Guests (Children and Adults) = \$350.00 base fee including \$175.00 deposit
- 31-39 Guests (Children and Adults) = Additional \$10 per guest
- 40 + Guests (Children and Adults) = Additional \$20 per guest

A count of Guests is taken **BOTH DOWNSTAIRS AND IN THE LOBBY** during birthday party celebration, singing, and cake time

2 Instructors per Birthday Party: Additional instructors may be asked to help if larger number of guests is invited and arrangements have been made ahead of time. (Please Contact Marla or Malinda at (312) 563-9400 for more information)

- Instructors will handle all aspects of party, including set-up, instruction, and clean-up, as well as service of food, beverages, and cake
- Gratuities are accepted

Birthday Party Class Format:

- 30 Minutes: Obstacle Course/Open Play on blue floor while guests are arriving
 - 5 Minutes: Rules and Introduction by Instructors
 - 15 Minutes: Warm-Up and Stretching
 - 15 Minutes: Obstacle Course using Rings, Rope, and Balance Beams (on blue floor)
 - 15 Minutes: Tumble-Trak Rotation
 - 30 Minutes: Birthday Party Celebration – Food and Beverages, Cake and Singing
 - 10 Minutes: Parachute Games and Birthday Party Conclusion/Wrap-Up
- TOTAL TIME:** ~2 Hours

What to Bring:

- Any Food, Beverages, or Cake***
 - Any delivery of food should be scheduled for 1 hour (half-way) into party time
 - 1:30pm party = 2:30pm Delivery Time
 - 4:00pm party = 5:00pm Delivery Time
- 5 Rectangle Tablecloths – Tables Measure 5' x 2.5' (5ft long x 2.5ft wide)
- Plates, Cups, Utensils, etc.
- Cake Knife or Something to Cut Cake
- Candles
- Lighter or Matches
- Any Decorations Should be Kept to a Minimum

***A Refrigerator and Freezer are available for use

THE FOLLOWING ARE NOT ALLOWED:

- Piñatas
- Glitter or Confetti
- Helium Balloons

Other Rules:

- No food or beverages are allowed in lobby area or gym area
 - Shoes must be removed before entering gym area
- Any guest who refuses to obey and instructor or engages in inappropriate behavior will be asked to leave***

For Additional Information

Contact Marla or Malinda at (312) 563-9400 or Visit Us at www.lakeshoreacademy.com

